COURSE INFORMATION – SURVEY / ENGINEERING 100.07 - Autumn 2006

RECITATION: 434 BOLZ HALL, THURSDAYS AS INDICATED IN CALENDAR
LECTURE: 131 HITCHCOCK HALL, EVERY FRIDAY

<table>
<thead>
<tr>
<th>INSTRUCTORS</th>
<th>OFFICE</th>
<th>EMAIL</th>
<th>PHONE</th>
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<tbody>
<tr>
<td>DR. R. HUGHES</td>
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<td><a href="mailto:hughes@mps.ohio-state.edu">hughes@mps.ohio-state.edu</a></td>
<td>292-3885</td>
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<td>DR. S. DOTY</td>
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<td>292-8627</td>
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Office Hours  Schedule an appointment through Robin Wyatt: wyattr@mps.ohio-state.edu, 292-8523

Required Materials
- The Ohio State University Bulletin: Course Offerings 2006-07
- Online Master Schedule of Classes, Winter 2007
- The Ohio State University Student Resource Guide 2006-07 (Notebook given at orientation.)

Objective Introduce the student to the resources and procedures of The Ohio State University, introduce particular aspects of the academic program, assist with strategies for successful transition to the academic community.

Academic Misconduct Students are reminded that academic misconduct is a violation of the Code of Student Conduct and, per faculty rule 3335-31-02, must be reported to the Committee on Academic Misconduct. All work in this course is to be done individually. Do not ask anyone for help and do not give anyone help with assignments, quizzes, and/or exams, unless collaboration has been specifically authorized by the instructor. If you have any questions about what is permitted, ask the instructor.

Disability Accommodation Any student who feels s/he may need an accommodation based on the impact of a disability should speak to the instructors privately to discuss your specific needs. Please contact the Office for Disability Services at 614-292-3307 in room 150 Pomerene Hall to coordinate reasonable accommodations for students with documented disabilities.

Attendance: ATTENDANCE IS REQUIRED: Attendance in recitation is mandatory. This course will strictly adhere to the following attendance policy.
- Each unexcused absence will result in your final letter grade being reduced by a letter grade (e.g., A to B)
- Excused absences only include illnesses for which you have a doctor’s note or other documented circumstances.
- Students are responsible for knowing any changes in the syllabus, for all information presented and discussed during class, for announcements made in class, for turning in assignments on time, and for materials distributed in class.

Assignment Policy: ASSIGNMENTS ARE DUE AT THE BEGINNING OF CLASS ON THEIR DUE DATES.
- A late assignment is any assignment that is not submitted by 5:00pm on the due date. Late assignments will count for 50% credit, if the assignment is turned in within one week of the original due date. Assignments submitted after the week extension will receive 0 points.
- Hand-written assignments must be written legibly.
- Put your name on all pages of the assignment you are submitting.
Grading

Your grade will be based on a sum of assignments based on 100 points. The point ranges for your final grade are as follows:

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<tr>
<th>Grade</th>
<th>Point Range</th>
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<tbody>
<tr>
<td>A</td>
<td>100-93</td>
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<tr>
<td>A-</td>
<td>92-90</td>
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<tr>
<td>B+</td>
<td>89-87</td>
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<tr>
<td>B</td>
<td>86-84</td>
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<tr>
<td>B-</td>
<td>83-80</td>
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<td>C+</td>
<td>79-77</td>
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<td>C</td>
<td>76-74</td>
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<td>C-</td>
<td>73-70</td>
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<td>D+</td>
<td>69-65</td>
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<tr>
<td>D</td>
<td>64-60</td>
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<td>E</td>
<td>&lt;60 and/or 4 or more class absences</td>
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Assignments

- BBC Discussion Questions = 5
- OSU E-mail = 5
- Engineering Activities Fair Card = 5
- Six-Quarter Projection = 10
- ENG Program Visits
  - Program Visits: 2@ 5 pts. each = 10
- First-Year Success Series Seminar, = 5
- Recitation Attendance & Final = 60

100 points
Assignments' Descriptions

BBC  
Discussion Questions  
Students are required to write five questions they would like to discuss with their peers about the Engineering “Buckeye Book Community” book, *The Speed of Dark* by Elizabeth Moon.

OSU Email Assignment  
Using your OSU email account, send an email message to the ENG 100 recitation instructor. This is simply a test message to insure you have activated your OSU email.

Engineering Activities Fair Card  
A signature card, available at the Student Activities Fair, signed by representatives from two different student organizations, is required. The Fair is scheduled for October 6, 2006 from 10:00am – 3:00pm on the sidewalk between Hitchcock and Knowlton (the West side of Hitchcock Hall). In case of inclement weather, the event will be in Hitchcock Hall Lobby.

Six-Quarter Projection  
The six-quarter projection is an important exercise in planning courses for your next two years, taking into consideration pre-requisite courses and quarters that courses are available.

Engineering Program Visits  
Students are required to attend two engineering program presentations during the eighth and ninth weeks of the quarter. The dates, times, and locations will be emailed to you at your OSU account. You must attend one program from Group “A” and one from Group “B” or two from Group “B.”

“A” and “B” Groups for Engineering Program Visits

A:  
Aerospace Engineering  
Chemical Engineering  
Civil and Environmental Engineering  
Electrical and Computer Engineering  
Mechanical Engineering

B:  
Aviation  
Biomedical Engineering (Currently Graduate Program or Minor)  
Computer Science & Engineering  
Engineering Physics  
Food, Agriculture, and Biological Engineering  
Geomatics Engineering  
Industrial and Systems Engineering  
Materials Science Engineering  
Nuclear Engineering (Currently Graduate Program or Minor)  
Welding Engineering

First-Year Success Series  
Students are required to attend the FYSS lecture by Elizabeth Moon, author of *The Speed of Dark*, on October 16 or 17 2006.

- Note: The author lecture is classified under the FYSS topic of “Academic Engagement” (AE).
- Register for this early in the quarter! Registration URL: [www.fye.osu.edu](http://www.fye.osu.edu).

Final  
Final Exam will be attended to in the last week of recitation.